



August 2020

POSITION OPENINGS – Location: Remote Opportunity

## AMS Planning & Research Expanding Pathways to Consulting Fellowship

### Description

AMS Planning & Research Arts Management Consulting Fellowship Program engaging members of BIPOC populations.

AMS Planning & Research Corp., a national management consulting practice serving the arts and culture sector for over 30 years, has made the business of arts and culture its business. Founded with a deep commitment to the role of the arts in our communities, AMS has dedicated itself to working with arts and community leaders to develop ventures that are vital and effective. Areas of focus include facility planning, strategy, policy, audience/market research and benchmarking. For more information about AMS visit our website at [www.ams-online.com](http://www.ams-online.com).

AMS is seeking qualified candidates of color for fellowship opportunities. This first-in-the-field program was initiated to help support and escalate involvement of individuals from groups that have been underrepresented in the arts and culture consulting field. Fellowships are intended to provide practical training and play a role in nurturing leadership by expanding and fostering inclusiveness within the discipline of arts and culture consulting.

Due to the COVID 19 pandemic the program has been re-imagined and developed as a remote opportunity. Program participants will be mentored by recognized sector leaders and engage in valuable training and dialogue with a professional staff that collectively has decades of expertise in the arts and culture arena. Experience at AMS may play a role in providing a competitive advantage when fellows who have been engaged in the program are looking for employment in the arts and culture sector.

Tasks associated with the fellowship program include assisting with project planning and research efforts for small organizations as well as major arts and cultural institutions; supporting quantitative analysis; assisting with research and writing; and conducting industry and consumer research.

Requirements include demonstrated interest in the arts and culture sector, together with strong writing, analytical, and communication skills. Research experience, financial analysis, project management capabilities, statistical analysis and financial modeling experience are desirable skills.

Successful fellows should be prepared to work in virtual group settings as well as independently, be detail-oriented and have the ability to work on more than one project



simultaneously. A desire to stay abreast of what is taking place in the arts and culture sector will be beneficial.

By the end of the fellowship the fellow may have the opportunity to write a white paper in his or her area of interest or in one of AMS's core focus areas, with guidance from AMS staff. This is a hands-on fellowship and participants will be a part of the AMS culture, attending staff meetings and project meetings. Fellows work alongside AMS staff, analysts, consultants, project managers, directors, and the firm's principal. Ability to use an AMS-issued laptop with customary office software (MS Office Suite, Adobe Acrobat), and access to 25Mbps (or faster) internet connection will be required. In the past, fellows have been hired for full-time positions. Any available positions are posted on our website.

The fellowship stipend is \$600/week for 12 weeks. Participants work a 40-hour week for 12 weeks. Three references will be required. Applicants must be eligible to work in the United States and will be required to provide an I-9 form.

To apply, applicants should send a resume and cover letter, articulating why they think they would be a good fit for this fellowship, to Lynette Turner, Senior Associate at [lturner@ams-online.com](mailto:lturner@ams-online.com). Questions can be addressed to Lynette Turner at the same email address. This is a continuous opportunity. Please include your dates of availability. We are currently seeking fellows for October, November and December of 2020, February, March and April of 2021, and June, July, and August of 2021. Some flexibility in engagement dates may be possible.