



November 2021

POSITION OPENINGS – Location: Remote or In-Person Opportunity

AMS Planning & Research Expanding Pathways to Consulting Fellowship

AMS Planning & Research's Expanding Pathways to Consulting Fellowship Program, designed to engage members of BIPOC populations, is seeking its next fellows. The program has engaged four fellows since its inception two years ago.

This first-in-the-field program was initiated to help support and escalate involvement of individuals from groups that have been underrepresented in the arts and culture consulting field. Fellowships are intended to provide practical training and play a role in nurturing leadership and creating opportunity by expanding and fostering inclusiveness within the discipline of arts and culture consulting.

AMS Planning & Research Corp., is a national management consulting practice serving the arts and culture sector for over 30 years and has made the business of arts and culture its business. Founded with a deep commitment to the role of the arts in our communities, AMS has dedicated itself to working with arts and community leaders to develop ventures that are vital and effective. Areas of focus include facility planning, strategy, policy, audience/market research, and benchmarking. For more information about AMS, visit our website at www.ams-online.com.

Due to the COVID-19 pandemic, the program has been designed to be either in-person or as a remote opportunity. Program participants will be mentored by recognized sector leaders and engage in valuable training and dialogue with a professional staff with decades of expertise in the arts and culture arena. Experience at AMS may play a role in providing a competitive advantage when fellows who have been engaged in the program are looking for employment in the arts and culture sector.

Tasks associated with the fellowship program include assisting with project planning and research efforts for small organizations as well as major arts and cultural institutions; supporting quantitative analysis; assisting with research and writing; and conducting industry and consumer research.

Requirements include an undergraduate or graduate degree or equivalent experience, demonstrated interest in the arts and culture sector together with strong



writing, analytical, and communication skills. Research experience, financial analysis, project management capabilities, statistical analysis and financial modeling experience are desirable skills.

Successful fellows should be prepared to work in groups virtually as well as independently. Fellows should be detail-oriented and able to work on multiple projects simultaneously. A desire to stay abreast of what is taking place in the arts and culture sector will be beneficial.

Toward the end of the engagement, the fellow will have the opportunity to write a white paper in their area of interest or in one of AMS's core focus areas, with guidance from AMS staff.

This is a hands-on fellowship and participants will be a part of AMS culture, attending staff meetings and project meetings. Fellows work alongside AMS staff, analysts, consultants, project managers, directors, and the firm's principal. Dependent on limitations due to COVID, some in-person meetings may be possible. Ability to use an AMS-issued laptop with standard office software (MS Office Suite, Adobe Acrobat), and access to 25Mbps (or faster) internet connection will be required. Should AMS have job openings at the conclusion of the fellowship, the fellow would be encouraged to apply, if qualified.

Fellowship participants work a 40-hour week for 12 weeks and are provided a \$600/week stipend. Three references will be required. Applicants must be eligible to work in the United States and will be required to provide a W-9 form.

To apply, applicants should send a résumé and cover letter, articulating why they think they would be a good fit, to Lynette Turner, Senior Associate at lturner@ams-online.com. Questions can be addressed to the same email address. This is a continuous opportunity. Please include your dates of availability. We are currently seeking fellows for the following timeframes. Some flexibility in engagement dates may be possible.

- January 10th – April 1st, 2022
- April 18th – June 10th, 2022
- June 27th – September 16th, 2022
- October 3rd – December 23rd, 2022